As one of Europe’s leading business universities located in Switzerland, we offer university degrees and executive education at the highest international level. A practical approach and integrative view characterise our education and support the HSG’s unique concept. We unite 80 nationalities on our campus.

DEGREE PROGRAMMES

BACHELOR
Business Administration
English and German
Economics
English and German
International Affairs
English and German
Law
German (some courses in English)
Law and Economics
German (some courses in English)

MASTER
Banking and Finance
English
Strategy and International Management
English
Quantitative Economics and Finance
English
International Law
English
International Affairs and Governance
English and German
Marketing, Services and Communication Management
English and German
Accounting and Finance
English and German
Economics
English and German
Business Innovation
German
Business Management
German
Legal Studies
German
Law and Economics
German
Organization Studies and Cultural Theory
German (some courses in English)

CEMS
The Global Alliance in Management Education - Master in International Management double degree programme
www.cems.unisg.ch

DOUBLE DEGREE
The University of St. Gallen offers several double degree programmes that award students two full Master degrees from the partnering institutions. Most graduate programmes in St. Gallen offer a double degree option.
www.unisg.ch/doubledegrees

THEMIS
The International Legal Network of Excellence offers a joint certificate programme in International and Business Law for graduate-level law students focussing on theoretical and practical business law skills.
For further details click here.
http://www.unisg.ch/en/studium

FACT SHEET
Student Exchange Programmes 2019/20
FULL SEMESTER EXCHANGE
BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

Autumn semester
September to December

Spring semester
February to May

SHORT-TERM EXCHANGE
ISP - International Study Programme for MBA students

Autumn term
September to November

Spring term
January to March

SPECIALISED SHORT-TERM PROGRAMMES
ISP - International Study Programme
10-week programme in English for MBA students from partner universities

ISP students must be enrolled in an MBA programme at their home university and have significant work experience. Core courses (required for all students):
• Leadership in European Companies
• Strategic Management
• Team Building: Leadership and Team Competencies
• European Corporate Governance
• European Culture and International Management

Elective courses (minimum two required):
• International Entrepreneurship
• Investment Banking
• Europe’s Business Environment
• Global Managerial Communication

Optional courses
• German Language (for beginners)
• European Company Exploration
ISP students register for classes with the ISP programme director. ISP classes have fewer than 40 students.
www.isp.unisg.ch

GSERM - Global School in Empirical Research Methods
The Global School in Empirical Research Methods (GSERM) is a high-calibre 3.5 week integrated PHD programme teaching methodology for PHD students and postdocs from leading universities all over the world.

GSERM tuition fees cannot be compensated with exchange slots.
www.gserm.ch

LANGUAGE COURSES
BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS
Incoming exchange students are invited to enroll in a cost-free, seven-day intensive German language course before the semester starts and may continue with the course during the semester. Other language courses offered during the semester may include: Chinese, English, French, Italian, Japanese, Portuguese, Spanish, Russian.

LANGUAGE OF INSTRUCTION
German and English (course availability will vary depending on degree programme). ISP courses taught entirely in English.

LANGUAGE REQUIREMENTS
German
Guest students are not required to have German language knowledge, but basic language skills are helpful. For courses taught in German, students should have at least B2 level CEFR.

English
• Bachelor – Master – CEMS:
  No formal English test required but guest students are expected to have an advanced level of English comparable to B2 level CEFR for courses taught in English.
• ISP: Non-native English speakers must have minimum TOEFL score of 89(itb) or IELTS score 6.5. This requirement is waived for students enrolled in an English-taught MBA at the home university.
COURSE INFORMATION

Courses offered in English in Business Administration, Economics, International Affairs, Social Sciences and Law. The definite course programme is available about one month before the semester starts. Guest students are strongly recommended to attend courses that correspond to their level of study at their home university.

BACHELOR

Bachelor students may only attend master courses if necessary and if prerequisites are met. However, students must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies. SIM courses (Master in Strategy and International Management) are not open to Bachelor students.

MASTER

Master students may attend bachelor courses if necessary, however, they must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

CEMS MIM

CEMS MIM course programme and descriptions can be found on: www.cems.org/academic-members

REQUIRED WORKLOAD

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

The workload per semester averages 24-30 ECTS credits. Guest students at the University of St.Gallen must take at least 16 ECTS credits per Semester. 1 ECTS corresponds to 30 hours of course work including lectures, independent study, projects, exams, etc. Credits are awarded only for successfully passed courses. Special workload requirements apply to CEMS and THEMIS according to their corresponding curriculum regulations.

LEARNING EXPECTATIONS

Students are expected to attend all lectures, to complete all course-related assignments and to take exams in order to receive a course grade. Classes range in size from 20 to 300 students.

EXAMINATIONS

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

Examinations may be taken only for courses allocated through the bidding process.

Format

Examinations may be oral and/or written. Presentations/course participation may also constitute part of the final grade.

GRADE TRANSCRIPTS

Student Mobility will send two transcripts per student to the home university approx. 8 weeks after the end of the term. Each completed examination is graded according to a grading scale from 6.0 (excellent) to 1.0 (useless). Satisfactory results are awarded grades from 6.0 to 4.0, while results graded 3.5 to 1.0 are insufficient.
LIVING EXPENSES

Housing
Housing Office provides off-campus housing for guest students if requested.
- Non-refundable application fee: CHF 250.– (required)
- Housing price per room: CHF 550.– to 750.– or higher per month, depending on personal requirements
- Facility management fee: CHF 150.–
- Liability insurance: approx. CHF 30.–
- Students may arrange housing on their own

Fees for visa & residence permit
Students are responsible for any visa and/or permit-related documents (fees vary: CHF 66.– to 240.– depending on nationality)

STUDENT SERVICES

Student Mobility
Student Mobility handles all administrative responsibilities related to guest students.
www.exchange.unisg.ch

BuddySystem
The BuddySystem organises various events for guest students bringing local and international students together and promoting Swiss culture through various events.
www.ressortinternational.ch/buddysystem

Career Services Center
Guest students have access to information on internships and may participate in recruitment fairs.
www.hsgcareer.ch/en
www.hsgtalents.ch/en

Library
550,000 volumes; 165,000 E-books; 45,000 E-journals
www.unisg.ch/en/universitaet/bibliothek

Sports Office
Sports activities on- and off-campus.
Weight and workout rooms, gym, tennis, beach volleyball, football field.
Off-campus recreation facilities nearby for skiing, sailing, golfing, climbing, etc.
www.unisg.ch/universitaet/hsgservices/sport

Computer Services
Approximately 225 PCs available to students. Access on campus via a public net and wireless LAN. Access off campus by Remote Access Service. Each student has a university e-mail account and access to university networks after their arrival in St. Gallen during the mandatory IT-Introduction session.

Student Union
More than 80 student clubs: BuddySystem, Student Union, cultural and sport activities.
www.myunisg.ch

Special Needs
Students with a disability or a chronic illness may face particular challenges during their studies and may require special assistance. Careful reflection and early planning are crucial for an exchange semester to be successful. Contact Student Mobility at the University of St. Gallen well in advance. In cooperation with the Special Needs Advice Center we will assist to coordinate the necessary support.

Meals
On-campus cafeteria offers hot meals on weekdays over lunch (CHF 7.– to 15.–); salad bar, sandwiches and snacks.
Monthly food budget: about CHF 600.–

Academic expenses
Books, course materials:
approx. CHF 400.– per semester.

Transportation
Bus: monthly pass CHF 52.– (25 and younger) and CHF 69.– (over 25);
6 single rides CHF 14.30 (with half fare card) and CHF 17.60 (regular cost)
Train: Half-fare travel card CHF 185.– valid one year: half price on all train fares within Switzerland with some reduced fares for ferries, trams, ski lifts, etc.
Track 7 CHF 129.–: addition to Half-Fare travel card. Entitles for free rides between 7.00 p.m. and 5.00 a.m.

Health insurance
Full-semester guest students must either have proof of sufficient health insurance coverage for Switzerland from provider in home country or purchase health insurance in Switzerland (costs vary CHF 90.– to 280.–/month). Acceptable proof varies according to nationality.
NOMINATION BY PARTNER UNIVERSITY

ONLINE NOMINATION
BACHELOR • MASTER • CEMS • ISP • SWISS MOBILITY • THEMIS

Nominations must be entered in our online portal using the personal login provided. Login data should be kept on record for future nominations.

STUDENT APPLICATION REQUIREMENTS

After a nomination is entered in the online portal, Student Mobility will contact the student with further instructions and information about completing the application online and housing application.

ONLINE STUDENT APPLICATION

Autumn term deadline
1 February to 15 April

Spring term deadline
15 May to 15 September*

* Late nominations may be possible until 20 September but require prior verification with Student Mobility. Swiss Mobility Spring nominations only: 15 December at the latest.

HAVE A LOOK AT THE HSG FILM!

University of St. Gallen’s corporate image film, „Love, Loss, and Other Lessons Learned“, won a Gold Dolphin Award at the Cannes Corporate Media & TV Awards.

OPTIONAL GERMAN LANGUAGE PROGRAMME

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

Student Mobility organises an optional seven-day intensive German language course prior to the start of each semester. All students with beginning, intermediate and advanced levels of German are welcome to attend free of charge. No credits are awarded for this course. ISP students may take part in ISP German language for beginners as one of their electives.

MANDATORY ORIENTATION PROGRAMME

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

A mandatory two-day Orientation Programme takes place prior to each semester. The programme includes orientation, access to university network and student e-mail, as well as social activities. No credits are awarded. Students who do not attend will not be able to start the exchange programme.
AUTUMN SEMESTER 2019
03 September – 14 November 2019
ISP Autumn 2019 (programme for MBA students from partner universities)
01 - 06 September 2019
CEMS block seminar (one week, starting SUNDAY)
04 – 13 September 2019
Optional German language programme for autumn semester guest students
12 – 13 September 2019
Mandatory orientation programme for autumn semester guest students
16 September 2019
Mandatory CEMS semester kick-off day for CEMS students
16 September – 21 December 2019
Autumn semester 2019 (includes exams for guest students staying only one semester)
About 2½ weeks before 16 September 2019
Course registration - bidding starts (CEMS students one week earlier)
28 October – 09 November 2019
Break autumn semester 2019 (block seminars and CEMS requirements may take place)
04 – 14 November 2019 (provisional)
Registration for exams in central exam period (January/February)

SPRING SEMESTER 2020
07 January – 12 March 2020
ISP Spring 2020 (programme for MBA students from partner universities)
05 – 14 February 2020
Optional German language programme spring semester guest students
13 – 14 February 2020
Mandatory orientation programme for spring semester guest students
17 February 2020
Mandatory CEMS semester kick-off day for CEMS students
17 February – 23 May 2020
Spring semester 2020 (includes exams for guest students staying only one semester)
About 2½ weeks before 17 February 2020
Course registration - bidding starts (CEMS students one week earlier)
17 – 21 February 2020
CEMS Business Project Kick-Offs
30 March – 11 April 2020
Break spring semester 2020 (block seminars and CEMS requirements may take place)
06 – 16 April 2020 (provisional)
Registration for exams in central exam period (June/July)