2019 Carlson School Graduate
Commencement Ceremony Monday, May 20, 2019 | Mariucci Arena | Check-in at 8:00 AM

General Information
• The ceremony is roughly 2 hours.
• Remember to bring your cap, gown, hood and tassel.
• Traditionally, graduate students do not switch the side of their tassel after graduation. The tassel is worn on the left side of your cap.
• Out of respect for your fellow graduates, please refrain from cell phone use and remain seated throughout the entire ceremony.
• Invite as many guests to commencement as you wish. No tickets are needed. Seating for guests will begin approximately at 8:00am.
• There is no secure area for valuables, please leave them with your guests.

Schedule & Check-In Information
• 8:00am - Graduate check-in and line-up
  o Enter off 5th street loading dock entrance on north side of the building
  o Check in with staff at your program’s assigned area.
  o Pick-up your name card & make sure the information is correct.
    **Do not lose this name card as it indicates your place in the processional.**
  o Line up in alphabetical order, the correct order will be listed on your card
• 8:00am - Doors open for family & guests (no tickets necessary)
• 8:40am - Processional begins
• 9:00am - Ceremony begins
• 11:00am - Conclusion of ceremony

Location & Parking
Commencement – Mariucci Arena, 4 Oak Street SE, Minneapolis, MN

See below map for best places to park for you and your guests, as well as where parking lots are in conjunction to the student and guest entrances.
Processional
- The processional will begin @ 8:40AM SHARP, directed by your group’s staff helper.
- There will be 2 processional lines into the arena from the tunnel.
  - RIGHT LINE → PhD, FT MBA and PT MBA
  - LEFT LINE → CEMBA, IMBA, CHEMBA, VEMBA, HRIR, MACC, MBT, MSBA, MSF, MSSCM
- The processional will depart from the tunnel and process toward the arena floor. RIGHT LINE first, followed by the LEFT LINE.
- Upon entering arena floor, marshals in maroon gowns will direct you toward your seats.
- Please move quickly and remain standing until all graduates are in place. Be seated when the Dean indicates to do so.

Conferring of Degrees
- The reader announces the class. Deans and program director move to the table to shake hands.
- The marshal will indicate a row to stand and proceed to the left staircase of the stage where another marshal will assist you. At the top of the stairs a marshal will take your name card to pass to the reader and direct you to the queue line.
- As your name is read, you will cross the stage (quickly) to shake hands and receive your diploma cover from Dean Sri Zaheer. A photo will be taken as you shake hands. You will also shake hands with your program head, Provosts, and Regents. Finally, you exit the stage via the ramp on stage right. A photo will be taken of you as you exit the ramp. Return to your row.
- After all students have received their diploma covers, Dean Sri Zaheer will present the class to the Regent.
- The Regent will ask the Class of 2018 to stand, will confer your degree, and then ask you to be seated.

Recessional
• Dean Sri Zaheer will deliver closing remarks and announce the singing of “Hail Minnesota”. After that, the band will strike up, and all students will rise at this point. The flag bearer will leave the stage and head up the aisle to lead the recessional of faculty guests, followed by students.
• The marshals will direct the rows out in the same order as they entered.
• Exit Mariucci completely through the 5th Street exit, meeting your guests outside the building.