Master in Management
Fact sheet for exchange students 2018 -2019
DESIGNING TOMORROW
ESCP Europe at a Glance

6 urban campuses

3 international accreditations AACSB, EQUIS and AMBA

The World’s 1st Business School (est. 1819)

140 research-active professors representing 20 nationalities

120 academic alliances worldwide

A full portfolio Bachelor, Masters, MBAs, PhDs and Executive Education

4,600 students representing 100 nationalities

5,000 managers and executives in executive training each year

50,000 alumni in 150 countries worldwide

Accreditations

ESCP Europe is among the 1% of business schools worldwide to be triple-accredited
PROGRAMME TITLE
Master in Management

PROGRAMME LEVEL
Graduate/Masters

PROGRAMME(S) TYPE
Exchange Programme (1 or 2 semesters)

LANGUAGE(S) OF INSTRUCTION
Local language and English

LANGUAGE COURSES AVAILABLE
Exchange students may enrol upon arrival in a weekly French class, at no additional cost. In this case, they must take a French test on the welcome day to evaluate their language level. The course is 2 hours per week, and is for credit (2 ECTS credits). French classes for beginners are offered except during the summer semester.

COURSES OFFERED TO EXCHANGE STUDENTS
30-hour courses taught 3h per session once a week, during 10 weeks = 4 ECTS
15-hour courses taught 3h per session, during 5 weeks = 2 ECTS, starting either at the beginning of the semester or at the mid-semester
Specialisations (for graduate-level students only)

Prerequisites: Depend on the course. Students interested in taking Finance courses should already have a strong background in finance.

Exchange students must register for their courses online (through the school intranet). Detailed dates for online registration will be provided, when available.

ESCP Europe organises a special seminar for exchange students: “Europe does Matter.” It is mandatory and is worth 6 ECTS credits. Students are automatically registered for this seminar.
APPLICATION REQUIREMENTS

No GMAT, GRE or similar test is required.

Language Requirements:

We require exchange students to speak fluent English or fluent French in order to have no difficulties in management courses taught in French and in English.

As exchange students will integrate our Master in Management Programme, they will be studying with French and International students who are generally 21 to 24 years old. We would advise you to nominate students who are between the ages of 20 and 28.

After the official nomination, your students will receive an online application form.

SUPPORTING DOCUMENTS REQUIRED FOR APPLICATION

• Curriculum Vitae (in French or English)
• Transcripts of previous years at university
• Proof of proficiency in French, if a student wishes to take management courses in French.
• Copy of passport or ID card

NOMINATION DEADLINES (FOR EXCHANGE STUDENTS)

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall semester (September to December)</td>
<td>31 March</td>
</tr>
<tr>
<td>Spring semester (January to May)</td>
<td>2 October</td>
</tr>
<tr>
<td>Summer semester (June to mid-July)</td>
<td>12 March</td>
</tr>
</tbody>
</table>

STUDENT APPLICATION DEADLINES (FOR EXCHANGE STUDENTS)

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
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</thead>
<tbody>
<tr>
<td>Fall semester</td>
<td>7 April</td>
</tr>
<tr>
<td>Spring semester</td>
<td>9 October</td>
</tr>
<tr>
<td>Summer semester</td>
<td>26 March</td>
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</tbody>
</table>
**Academic calendar**

**FALL SEMESTER**
- 3 September 2018 - 7 September 2018: Induction Seminar (within Europe does Matter Course)
- 10 September 2018 - 7 December 2018: Classes
- 29 October 2018 - 4 November 2018: Holidays
- 10 December 2018 - 14 December 2018: Final exams for core courses and specialisations
- 13 May 2019 - 17 May 2019: Resit exams

**SPRING SEMESTER**
- 7 January 2019 - 11 January 2019: Induction Seminar (within Europe does Matter Course)
- 14 January 2019 - 19 April 2019: Classes
- 25 February 2019 - 3 March 2019: Holidays
- 23 April 2019 - 26 April 2019: Final exams for core courses and specialisations
- 11 June 2019 - 13 June 2019: Resit exams

**SUMMER SESSION**
Very limited course offer: four or five 30-hour and 15-hour electives offered in English
- 3 June - 28 June 2019
PEDAGOGY
The school uses various pedagogical methods:
• Courses with different student numbers specifically adapted to each discipline
• Seminars, simulation games, workshops, market and case studies
• Research and consultancy studies, individual or group work
• Field work and assignments in various companies

ATTENDING CLASS
Students will be expelled from a class:
• Class attendance is strictly mandatory.
• From the 3rd missed lecture of a 30h course (whether or not the absence is justified)
• From the 2nd missed lecture of a 15h course (whether or not the absence is justified) and he/she will not be able to take the course’s first exam.

No course can be dropped after it has already started.

EXAMS
Students are evaluated at the end of the semester.

For electives, final exams are held during the last course session. The final assessment for electives might include: essays, in-class presentations, written quizzes and examinations, and group projects.

The core courses assessment is a written exam administered during the last week of the semester (see Academic calendar).

RESULTS
Students can see their results online (after completing a short evaluation survey for each course) usually in February (S1) and June (S2). Official transcripts will be sent directly to the home institutions.
Grading System
(European Credit Transfer System)

Please note that ECTS grades depend on the results of the whole class over our 6 campuses in each specific course. For example, for one specific course, the grade shows the student’s performance as compared to the average grade of the class, the average grade of the students on the Paris campus and the average grade of the students on all ESCP EUROPE campuses.

**CREDIT SYSTEM/WORKLOAD**

The minimum workload for an ESCP Europe student is 20 ECTS per semester. There is no minimum workload required for exchange students.

The maximum workload authorized is 24 ECTS per semester.

Summer semester = maximum of 12 ECTS.

<table>
<thead>
<tr>
<th>PER SEMESTER</th>
<th>ECTS</th>
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<tbody>
<tr>
<td>1 advanced management elective course of 30 hours (10 weeks)</td>
<td>4 ECTS</td>
</tr>
<tr>
<td>1 introductory management elective course of 15 hours (5 weeks)</td>
<td>2 ECTS</td>
</tr>
<tr>
<td>Specialisation of 120 contact hours</td>
<td>16 ECTS</td>
</tr>
<tr>
<td>Europe does Matter</td>
<td>6 ECTS</td>
</tr>
</tbody>
</table>

**TANDEM PROGRAMME/BUDDY SYSTEM**

Tandem learning involves two people with different mother tongues working together to improve their foreign language skills and intercultural awareness. At ESCP EUROPE, the Tandem Programme aims to enhance socialization processes and to facilitate integration of different student populations on the Paris Campus.
VISA INFORMATION/LINK

If you are a citizen from the EU you don’t need a visa

For non-EU citizens:

• If studying at ESCP Europe for a semester or more, students need a “VISA VLS-TS” long séjour pour études (extended stay study visa with residence permit). Valid for more than 90 days to 1 year.∗
• If studying at ESCP Europe for the summer Programme, students need a “VISA DE COURT SEJOUR” (short-stay study Visa). Valid for only 90 days.

ATTENTION !!! It is your responsibility to check with the nearest French Embassy/Consulate for the latest visa information

Exchange students should not enter France with a tourist visa

• To apply for an extended stay study Visa VLS-TS in a country where a CEF (centre pour les études en France) procedure is in force, you must go through the CEF procedure (also known as “Pastel”). Application online:
  http://www.campusfrance.org/en/page/a-country-using-cef-procedure

HOUSING

ESCP EUROPE has no accommodation on campus. Students can apply for accommodation at the Cité Universitaire Internationale: www.ciup.fr or use the ESCP Europe housing platform. Thousands of accommodations from private owners, residence halls, real estate agencies, or rooms in private homes, are available close to the school. Access to the platform is available through the ESCP Europe Intranet after registration as an exchange student.

FEES

No academic fees for visiting students.
HEALTH INSURANCE

Students will be asked to show proof of insurance, covering them for civil liability risks, repatriation assistance, individual accidents and medical costs abroad. It is mandatory for all students.

COST OF LIVING

Transport

Around 80 € per month ("Navigo pass" for the metro, buses, RER within Paris)

Accommodation

Between 600 € and 1000 € per month (depending on the type of accommodation for single occupancy)

Food

Around 300 € (lunch at the school cafeteria costs around 5 €)

Mobile phone

10-40 € for a monthly contract
Contacts

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