Sample Placements for Business in Singapore

Report to: Marketing Manager

Department/Title: Marketing (Product Design and Implementation)

Internship Duties: Reusable packaging roll out solution in Singapore and Japan: Engage in writing the SOP and all internal process flow, contribute in developing the BRD (Business Requirement Document) for IT API development with supplier, develop measurement plan, KPI; improve China to USA transit time for Pharma: perform data analysis to determine current transit time, work with team to identify gaps and come up with recommendations, conduct trial shipments and track challenges and improvement.

Report to: Risk & Compliance Assistant Manager

Department/Title: Risk & Compliance Team

Internship Duties: Interns to assist with the automation of processes and improve the data management framework. Interns will be introduced to fund management and the finance industry in general.
Report to: Senior Manager, Logistics SEA  
Department/Title: Logistics Team  
Internship Duties: Understanding the function of logistics in clothing business, understanding warehouse management, understanding transportation (import/export, local delivery), understanding what incoterms are, understanding import/export, understanding the different document requirements.

Report to: Senior Director Corporate Supply Chain  
Department/Title: Corporate Supply Chain (Knowledge Management) Intern  
Internship Duties: Review existing knowledge management process, collect feedback from process owner and end users. Provide recommendations for the new document sharing platform to improve overall knowledge management process. Design and enhance existing knowledge management portal using Microsoft Share Point.

Report to: Distribution & Logistics Manager  
Department/Title: Logistics Team  
Internship Duties: Freight movement from USA or Germany to Singapore, for example, our inbound freight, assist with updating the Inbound Records of Shared file-learn to use SAP system, TM planning observation, draft export summaries, engage in cycle count supported by UI device (hands-on exposure)
Report to: Risk & Compliance Assistant Manager
Department/Title: Risk & Compliance Team
Internship Duties: Interns to assist with the automation of processes and improve the data management framework. Interns will be introduced to fund management and the finance industry in general.

Report to: Head of Fund Services
Department/Title: Fund Services and Corporate Services Teams
Internship Duties: We aim to provide a full insight into life in an international financial services firm and by the end of the internship each student should understand broadly the workings of private equity and real estate funds and the role of an administrator within such structures.

Report to: Finance Manager
Department/Title: Finance Team
Internship Duties: Internal claim and payment process, invoicing and account receivable, cost and pricing analysis, filing and tracking systems.

Report to: Consultant
Department/Title: Finance/Consulting Team
Internship Duties: Assist with working capital analyses for different business units of the client, analyses and research will be conducted based on client requirements.
Report to: Senior Manager, Customer Experience, APJC
Department/Title: Business Operations Team
Internship Duties: Understand the processes and functions, gains an appreciation for the measurement system (financial and business), partner with business operations managers to be an observer in operations and business meetings, Shadow each of the business operations leads to be able to deliver an assigned task or deliverable.