NOMINATION AND APPLICATION PROCESS

Exchange coordinators nominate students online. Login information is sent to partner institutions by end of January. The following data is required:

- First name and family name
- Gender
- Date of birth
- Citizenship
- E-mail address
- Duration of stay: 1 or 2 semesters
- Programme: Bachelor/Master/Double Degree/QTEM

Nomination deadlines:

- 25 April for autumn semester
- 25 September for spring semester

Nominated exchange students apply online. Link to the online application form is automatically sent to students by e-mail after nomination.

Students must upload the following documents with the application:

- CV (resumé) motivation letter
- Copy of passport (page with photo)
- Recent academic transcript

Application Deadlines:

- 1 May for autumn semester
- 1 October for spring semester

COURSES

Programmes and course workload:

Exchange students choose courses from our English taught BBA and MSc programmes as well as English taught elective courses. A full semester workload is 30 ECTS credits. Master courses equal 3 and 6 ECTS credits. Bachelor courses equal 7.5 ECTS credits. For course lists with course descriptions, see: www.bi.edu/exchange

Grading system: ECTS (A-F)
All students staying in Norway for more than 3 months must register with the Norwegian Immigration Authorities. The procedures differ according to the nationality of the student:

- Citizens of non-EU/EEA countries must apply for a study permit (and entry visa, if applicable) before coming to Norway.
- Citizens of EU/EEA countries must register when they arrive in Norway.

See [www.bi.edu/incoming](http://www.bi.edu/incoming) and [www.udi.no/en](http://www.udi.no/en)

All students should have health and travel insurance that is valid for the total duration of their stay. This is the responsibility of each student. See [www.bi.edu/incoming](http://www.bi.edu/incoming)

**STUDY PERMIT AND ENTRY VISA**

**HEALTH AND TRAVEL INSURANCE**

**QTEM MASTER**

QTEM is a network master for ambitious students who want a quantitative international education. With two semesters abroad and an internship students obtain academic, international and corporate experience.

BI is one of the schools that offer QTEM.

Read more at [www.qtem.org](http://www.qtem.org)

**DOUBLE DEGREE**

The Double Degree Programme gives students two Master’s degrees from two universities in two years. BI offers double degrees with selected partner universities in Europe and Canada.

Read more at [www.bi.edu/master](http://www.bi.edu/master)

**FACTS AND FIGURES**

BI Norwegian Business school is an internationally recognised and accredited private institution and the only school in Norway to hold the prestigious triple crown accreditation; EQUIS, AACSB and AMBA.

BI offers a wide range of BBA, MSc, PhD and Executive MBA programmes taught in English.

- 20,000 students across Norway, approximately 10,000 full time students
- 1,300 international students
- 650 incoming exchange students per year
- 450 outgoing exchange students per year

**LIST OF PARTNER UNIVERSITIES**

BI has more than 200 partner universities in 48 countries.

See [www.bi.edu/partners](http://www.bi.edu/partners)

**ENGLISH LANGUAGE SKILLS**

No English language test is required from nominated exchange students. Partners are trusted to select students with a high level of English proficiency.

Recommended: level B2; TOEFL 550 paper based/78 internet based; IELTS 6.0.

**INTERNATIONAL SUMMER PROGRAMME AT BI**

BI International Summer Programme offers one Bachelor (12 ECTS) and one Master course (6 ECTS) during the months of June/July. The courses combine classroom teaching, group work, company visits, guest lectures, and numerous cultural activities in the capital of Norway, Oslo.

**Transcripts**

BI issues digital certificates. It is the responsibility of the student to share their transcript with their home university. Students can choose to either share a digital version of their transcript, or order a paper version of their transcript to be sent to their home university.

All transcripts will have a QR code to verify authenticity.

**Remi Ray, HEC Montreal**

**Muhammed Imran Bin Md Zin, NTU**

**Anna Repetto, Bocconi**