VISITING STUDENT STATUS

Visiting Student is a non-degree status for students who are in the process of completing an MBA degree from an institution outside the Twin Cities, but who are no longer within commuting distance of their home school and wish to take coursework at the University of Minnesota to complete their degrees. To be eligible to apply for this status at the Carlson School, the original institution/program must be AACSB Accredited.

Admission to Visiting Student status is based on high academic performance in the student’s current MBA program. Students admitted to Visiting Student status are permitted to register in the Part-Time MBA Program for up to two years. Registration is on a space available basis only; priority for classes is given to current Carlson School Part-Time MBA students. Students in the Visiting Student status are subject to current Part-Time MBA tuition and fees.

The Part-Time MBA Program office will notify you of an admission decision approximately four to six weeks after receiving your complete application. You will be notified of class availability two weeks prior to the start of the semester.

APPLICATION MATERIALS

With this application you must include:
- Visiting Student application form
- An official transcript from your current institution/MBA program
- An official GMAT score report
- A current resume
- A statement from your current MBA program agreeing to accept Carlson School coursework in transfer

PERSONAL INFORMATION

Please check the selection that you would like to designate as preferred (one per category):
- Telephone Number
- E-mail Address
  - Home
  - Cellular
  - Business

Are you an international student (non-resident alien)?
- Yes
- No

CONFIDENTIAL INFORMATION (optional)*

The information requested below is voluntary and will be used for summary reports required by federal and state laws and regulations and to support institutional affirmative action efforts. It will not be used as a basis for admission or in a discriminatory manner. You will not be subjected to adverse treatment if you do not provide any of the requested information.

Gender:
- Male
- Female

Ethnicity: Are you Hispanic or Latino?
- Yes
- No

Race:
- Please check any or all that apply:
  - American Indian or Alaska Native
  - Asian
  - Black or African American
  - White
  - Native Hawaiian or Other Pacific Islander
RESIDENCY  Do not leave this section blank; you must answer ALL applicable questions.

STATE OF LEGAL RESIDENCE  COUNTRY OF PERMANENT RESIDENCE

COUNTRY OF BIRTH  COUNTRY OF CITIZENSHIP

If your state of legal residence is Minnesota, also complete the following questions. If you have already received resident classification by the University of Minnesota, please attach a copy of the letter you received.

Time lived in Minnesota  YEARS / MONTHS When did you last move to Minnesota?

Why did you move to Minnesota?

If your country of citizenship is other than the U.S.A., but you are currently in the U.S.A., what type of visa do you have?________

If you have a student visa, indicate the educational institution that issued your certificate of eligibility________

Have you attended that institution?  □ Yes  □ No  If yes, also list school under ACADEMIC BACKGROUND

ACADEMIC BACKGROUND

Each college, university, and/or graduate school Dates Attended

NAME AND LOCATION FROM TO DEGREE, MAJOR, DATE AWARDED

NAME AND LOCATION FROM TO DEGREE, MAJOR, DATE AWARDED

NAME AND LOCATION FROM TO DEGREE, MAJOR, DATE AWARDED

NAME AND LOCATION FROM TO DEGREE, MAJOR, DATE AWARDED

GMAT RESULTS

Fill your GMAT results and have an official score report sent to the Part-Time MBA program by the testing service (ACT Pearson/VUE code D2N-VJ-83).

HIGHEST SCORE GMAT: MONTH / DAY / YEAR

VERBAL / % QUANTITATIVE / % TOTAL / % ANALYTICAL WRITING / %

EMPLOYMENT HISTORY  This is required; do not leave this section blank.

Current or most recent employer:  □ Current position  □ Last position

START DATE  END DATE

COMPANY

JOB TITLE

NATURE OF EMPLOYER’S ACTIVITIES, TOTAL NO. OF EMPLOYEES

COURSEWORK

Please indicate the year and term in which you wish to begin taking coursework. Start/end dates for each term can be found on our website at http://www.carlsonschool.umn.edu/page4132.aspx.

Year □ Fall/Fall A-Term □ Fall/Fall B-Term

□ Spring/Spring A-Term □ Spring B-Term  □ Summer Term

Please list the course(s) you would like to take below (attach a separate sheet if necessary). You may update this list later if necessary. Part-Time MBA class schedules can be found on our website at http://www.carlsonschool.umn.edu/page4133.aspx
PRIVACY STATEMENT

All information on this form is private. The information requested will be used for identification, to determine admission, and to establish your University academic record if you are admitted. All information is required, except birth date, Social Security Number, gender, ethnicity, and race, which are marked with an * and labeled optional. Providing a birth date, previous name, or Social Security Number is voluntary and will be used for positive identification and matching of credentials; failure to provide this information will have no effect on the admission decision. Information will be shared with offices within the University for the uses described above and may be released to outside organizations and government bodies in limited circumstances, as authorized by state or federal law.

CERTIFICATION

To the best of my knowledge, the information in this application, including all institutions attended, is complete and accurate, and I have written my own essays. I understand that misrepresentation of application information is sufficient grounds for denial of admission or for canceling admission or registration. I also understand that materials received by the Carlson School of Management, University of Minnesota, in connection with this application are not returnable and that the application fee is not refundable. In addition, if admitted, I agree that I will obey and enforce the Carlson School Code of Conduct.

SIGNATURE DATE

QUESTIONS

For questions regarding this application, please contact Brian Jacobson, Admissions Manager, Carlson MBA Programs, by phone at 612-625-0727, or by email at jacob083@umn.edu.

Please mail all application materials to the following address:

Part-Time MBA Program
Carlson School of Management
University of Minnesota
321 19th Ave S, Suite 1-110
Minneapolis, MN 55455-0438

612-625-5555
Toll-free USA: 800-926-9431
Fax: 612-625-1012
Email: ptmba@umn.edu
Web: carlsonschool.umn.edu/mba

STANDARD FEDERAL GOVERNMENT ETHNICITY AND RACIAL DEFINITIONS (as of October 2007)

Ethnicity definition
Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Racial definitions
American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Black or African American: A person having origins in any of the Black racial groups of Africa.
Native Hawaiian/Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

International Student (Foreign Student): i.e. Non-Resident Alien: A person who is not a citizen of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely. PLEASE NOTE: Resident Aliens: Non-citizens who have been fully admitted for permanent residence (who hold a green card, Form 1151) are not international students.